

## CPC455 - Finance Analyst

<b>Location</b>	Milton Keynes
<b>Reporting to</b>	Group Commercial Accountant
<b>Duration</b>	FTC until mid-April 2022
<b>Equal Opportunities</b>	CPC is committed to ensuring it recognises equal opportunities
<b>Date written</b>	25 July 2021
<b>Closing date</b>	9 <sup>th</sup> August 2021

### Who are we?

Connected Places Catapult (CPC) is the UK Centre of Excellence for urban innovation and mobility with a role to catalyse the innovation market in the UK and globally. From our Urban Innovation Centre in London, we provide world-class facilities and expertise to support the development of new products and services, as well as opportunities to collaborate with others, test ideas and develop business models.

### Purpose of the role

We are looking to appoint a Finance Analyst to join our small Commercial Finance team on a fixed term basis until likely mid-April 2022. This role will primarily provide commercial, technical, and financial expertise to key internal stakeholders.

Reporting to the Group Commercial Accountant you will be responsible for working with key members of the Finance team and other departments within the business to help the company deliver its projects to budget and forecast.

This role is based in our Milton Keynes office.

### Key Responsibilities

- Reporting, analysis and interpretation of project portfolio and utilisation data to inform and drive the business
- Finance lead on large projects and weekly outputs of project financials to PMs
- Support costing and pricing of new project opportunities.
- Work with members of the Project Management team to ensure projects are being managed to budget, and forecasts are accurate
- Provide financial insight to the project accounting process understanding the drivers in delivering grant funded, commercial, and internally funded projects
- Add value in the project, budgeting and forecasting processes, ensuring one version of the truth

- R&D Tax credit co-ordination
- Undertake any other additional duties or reasonable requests when asked by a member of the management team

### Required skills and experience

- Qualified Accountant – (ACA/CIMA/ACCA)
- Excellent understanding of data interpretation and analysis
- Good understanding of Project Accounting principles
- An understanding of time sheeting businesses and costing techniques
- Up to date knowledge of accounting principles
- Expert Excel skills
- SAP byDesign experience is highly preferable
- Attention to detail and accuracy
- Excellent communication skills, both written and oral
- Key stakeholder management and relationship management skills
- Able to adjust approach and communication style in with differing audiences
- A team player who can also work independently

To apply for this role please email us on [jobs@cp.catapult.org.uk](mailto:jobs@cp.catapult.org.uk) with your CV and covering letter attached quoting the ref: **CPC455**